



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

11 July 2023

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY
SELECT COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 19th July, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

5 - 6

PART 1 - PUBLIC

2. Apologies for absence
3. Notification of Substitute Members 7 - 8
4. Declarations of interest 9 - 10

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting

5. Minutes 11 - 16

To confirm as a correct record the Notes of the meeting of the Communities and Environment Scrutiny Select Committee held on 14 June 2023.

Matters for Recommendation to the Cabinet

6. Fixed Penalty Notices for Waste Duty of Care Offences 17 - 24

This report sets out details of the legal "duty of care" of householders to ensure that they only give their waste to a licensed waste carrier. It also asks Members to consider the level of Fixed Penalty Notices for this offence and whether this should be altered from the current legal default level.

7. Leisure Trust 25 - 86

This report brings forward an update on the performance of the Tonbridge and Malling Leisure Trust, its new Annual Service Delivery Plan and a 2 year Business Plan.

8. Climate Change Action Plan Year 4 and Carbon Audit 2022-23 87 - 112

This report seeks Members' approval for publication of the Climate Change Action Plan Year 4 (2023/24) and Carbon Audit for year 3 (2022/23).

Matters submitted for Information

9. Work Programme 2023/24 113 - 114

The Work Programme setting out matters to be scrutinised during 2023/24 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

10. Urgent Items 115 - 116

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

Matters for consideration in Private

11. Exclusion of Press and Public 117 - 118

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Matters for Recommendation to the Cabinet

12. Grounds Maintenance Contract - Service Delivery Review 119 - 262

(Part 2 Reasons: LGA 1972 - Sch 12A Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

This report advises on the forthcoming expiry of the Borough Council's current Grounds Maintenance Contract and seeks Members' comments on the strategic approach to the future delivery of services and guidance on a review of the contract specification.

13. Urgent Items 263 - 264

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr S A Hudson (Chair)
Cllr Mrs S Bell (Vice-Chair)

Cllr A G Bennison
Cllr S Crisp
Cllr G B Hines
Cllr F A Hoskins
Cllr J R S Lark
Cllr A McDermott

Cllr Mrs A S Oakley
Cllr W E Palmer
Cllr M R Rhodes
Cllr Mrs M Tatton
Cllr K S Tunstall